MINUTES OF THE MARYLAND STATE BOARD OF EDUCATION

Tuesday
August 25, 2009

Maryland State Board of Education
200 W. Baltimore Street
Baltimore, Maryland 21201

The Maryland State Board of Education met in regular session on Tuesday, August 25, 2009, at the Nancy S. Grasmick State Education Building. The following members were in attendance: Mr. James H. DeGraffenreidt, Jr., President, Dr. Charlene M. Dukes, Vice-President; Dr. Mary Kay Finan; Mr. David H. Murray; Mrs. Madhu Sidhu; Mr. Guffrie M. Smith, Jr.; Donna Hill Staton, Esq.; Ms. Kate Walsh and Dr. Nancy S. Grasmick, Secretary/Treasurer and State Superintendent of Schools. Dr. Sylvester J. Gates, Jr. and Dr. Ivan Walks were absent.

Elizabeth Kameen, Esq., Assistant Attorney General, and the following staff members were also present: Dr. John Smeallie, Deputy State Superintendent for Administration; Dr. Ronald Peiffer, Deputy State Superintendent for Academic Policy and Mr. Anthony South, Executive Director to the State Board.

CONSENT AGENDA

Dr. Grasmick stated that she is recommending approval of the publication of a proposed new regulation; COMAR 13A.07.01 Comprehensive Teacher Induction Program. She explained that this regulation was a recommendation by the Teacher Professional Development Advisory Committee which presented its report at last month's Board meeting.

In response to a question by Ms. Walsh, Dr. Grasmick said that every school system has a form of a Teacher Induction Program but that this regulation would serve to bring consistency to those programs. She invited Dr. Colleen Seremet, Assistant State Superintendent, Division of Instruction, to further explain the provisions of the proposed regulation.

Dr. Seremet said that every school system would run its own program and that superintendents and local boards could choose to redirect Title II funding to support this program.

Mr. Smith said, "This puts teeth into what already exists. You want these things to happen, but they don't. This is a key. This has to happen."

Dr. Finan said, "It is very important. It will ensure that every district is doing the best that they can do."

Mr. Murray commended Dr. Grasmick on this program.

In response to a question by Mrs. Sidhu, Dr. Seremet said that annual training of principals is one of the key elements of the program. Dr. Grasmick explained that the Department has an entire division for leadership development which provides a Principal's Academy for leadership training as well as other professional development opportunities for principals.

Upon motion by Dr. Finan, seconded by Mr. Smith, and with unanimous agreement, the Board approved the Consent Agenda as follows: (In Favor – 8)

- Approval of Minutes of July 21, 2009
- Personnel (copy attached to these minutes)
- Permission to Publish:
  - COMAR 13A.07.01 (REPEAL AND REPLACE) Comprehensive Teacher Induction Program

COMAR 13A.08.01.11 (REPEAL & NEW) DISCIPLINARY ACTION

Dr. Grasmick recommended State Board adoption of the proposed changes to COMAR 13A.08.01.11 Disciplinary Action. She explained that the purpose of the proposed action is to align State regulations with longstanding guidance from the U.S. Department of Education relative to the in-school suspension of students with disabilities. She invited Ann Chafin, Assistant State Superintendent, Division of Student, Family and School Support, (DSFSS) and John McGinnis, Specialist, Pupil Personnel, DSFSS, to answer any questions that Board members had.

Ms. Chafin explained that this regulation would clarify in-school suspensions and noted that it does include a behavioral element with a goal of returning the student to the classroom. She said the regulation requires the provision of accommodations, support and all materials for the student.

Upon motion by Mr. Smith, seconded by Mrs. Sidhu, and with unanimous agreement, the Board approved COMAR 13A.08.01.11 Disciplinary Action. (In Favor – 8)

COMAR 13A.05.01 (AMEND) PROVISION OF A FREE APPROPRIATE EDUCATION; 13A.05.02 (AMEND) ADMINISTRATION OF SERVICES FOR STUDENTS WITH DISABILITIES; COMAR 13A.08.03 (AMEND) DISCIPLINE OF STUDENTS WITH DISABILITIES; 13A.08.04 (AMEND) STUDENT BEHAVIOR INTERVENTIONS; COMAR 13A.13.01 (AMEND) MARYLAND INFANTS & TODDLERS

Dr. Grasmick introduced Dr. Carol Ann Heath, Assistant State Superintendent, Division of Special Education/Early Intervention Services, and Donna Riley, Policy and Resource Specialist, Division of Special Education/Early Intervention Services, to provide background information on the proposed amendments.

Dr. Heath explained that these amendments will bring state regulations into alignment with federal regulations. She reported that only one person attended the many hearings held across the State and that three additional written comments were received which were easily addressed to the satisfaction of those who commented.

Upon motion by Ms. Staton, seconded by Mr. DeGraffenreidt, and with unanimous agreement, the Board approved the proposed amendments to COMAR 13A.05.01-.02, COMAR 13A.08.03-.04, and COMAR 13A.13.01. (In Favor – 8)

REPORT OF RESULTS OF MARYLAND SCHOOL ASSESSMENT IN SCIENCE

Dr. Grasmick introduced Dr. Leslie Wilson, Assistant State Superintendent, Division of Accountability and Assessment, to discuss the results of this year's administration of the MSA science assessment in grades five and eight. She said that Dr. Colleen Seremet, Assistant State Superintendent, Division of Instruction, would describe how the Department works with the local school systems in using the results to improve science instruction and that Dr. Heath would describe how the results are used to support improved instruction for students with disabilities.

Dr. Wilson said that more than 120,000 students were tested and reported that an online test option wa available to students. She noted that the test results are not used to determine a school's Adequate Yearly Progress (AYP) under the *No Child Left Behind* (NCLB) Act. She provided graphs depicting the results of the administration of the science MSA in grades five and eight noting that science scores lag behind those of reading and math for middle school students. She said that services groups are struggling and lagging behind in science.

Dr. Seremet said that the data gleaned from the test results is provided to teachers as guidance for what students need in the way of special assistance. She said that grants are provided to local school systems for their Science, Technology, Engineering and Mathematics (STEM) programs and that school systems must provide a systemic approach to be eligible for these grants. She said that federal grants are available that support engaging K-2 students in science as a way to identify and nurture gifted and talented students. Dr. Seremet said that the science assessment results show that school systems are playing "catch up" in the teaching of science and that they are, therefore, allotting more time for science education.

Dr. Seremet discussed the partnerships with the Center for Applied Linguistics and Maryland Public Television to assist English Language Learners (ELL) in the area of science.

Dr. Heath discussed the various funding opportunities for school systems to assist school-based instruction in science for special education students. She said that data shows that co-teaching provides for significant improvement by special education students.

In response to questions by Ms. Staton, Dr. Heath said that if a student has an Individual Education Plan (IEP), leaders can see what interventions are being done to assist that student in science class. She assured Ms. Staton that there are ways to address all learning style issues that students may have through their IEPs. Dr. Seremet said that science supervisors break down the

data from the test results to look at all subgroups of students. She said that the Department does not have data on the equity of science labs and equipment in all of the schools.

In response to a question by Dr. Dukes, Dr. Seremet said that the Department is hoping that stimulus funding will be available to sustain programs when grants run out.

In response to a question by Dr. Dukes, Dr. Grasmick said a task force has been formed to do an inventory of what colleges can and are doing to help schools with the preparation of students in science and mathematics prior to entry to college.

In response to a question by Mr. DeGraffenreidt, Dr. Seremet said that student success has to do with college and career readiness. Mr. DeGraffenreidt expressed his concern that assessing problem solving ability is very different than assessing math and history knowledge.

Dr. Wilson said that the previous test used in Maryland, the Maryland School Performance Assessment Program (MSPAP), tested problem solving and that the MSPAP concepts were incorporated, in some ways, into the new assessments. She said there is some innovative new testing being done in other states.

In response to a question by Dr. Dukes, Dr. Grasmick said that the STEM initiatives go beyond what NCLB requires in teaching science and math.

In response to a question by Ms. Staton, Dr. Grasmick said that science was marginalized for years but that now there is an acknowledgement that science is very important. She said that schools are doing early identification of students who need specialized help in science.

REPORT ON HIGH SCHOOL GRADUATION DATA

The Superintendent asked Dr. Wilson to discuss the status of the Department's efforts to compile accurate data on the high school graduating class of 2009.

Dr. Wilson said that the Department is working toward a data system to track students across time and data collections. She said that the unique student identifier does provide the ability to do some analyses "manually." She described in detail the very complex data collection and validation process that is underway. She said that a complete report on the 2009 graduating class along with a report on the Adequate Yearly Progress of high schools will be presented at the September State Board meeting.

She then provided data that has been collected and verified on the number of drop outs during the 2009 school year. This data was broken out by race and those receiving special services. Dr. Wilson summarized by reporting an overall decrease in dropouts in all grades and listed the data to be provided to the Board at its September meeting.

Board members thanked Dr. Wilson for her excellent work.

STATE SUPERINTENDENT'S UPDATE

Dr. Grasmick introduced Donna Mazyck, MSDE's Section Chief, School Health Issues, and a Registered Nurse, who has been in contact with the National Institutes of Health regarding the H1N1 virus. The Superintendent then distributed a memo that had been sent to all Maryland schools about the procedures to be used in the event of an outbreak of this virus in the schools.

Ms. Mazyck said that the H1N1 virus is a health concern and that school nurses have been notified of the procedures to be taken.

The Superintendent said that the protocol has been changed from last year allowing schools to make decisions about the closing of schools rather than requiring automatic school closures in the event of a case of the virus.

In response to a question by Mrs. Sidhu, Dr. Grasmick said that the U.S. Secretary of Education has assured her that a flu outbreak will not have a negative effect on school funding based on attendance.

Dr. Grasmick distributed a chart identifying the timeline for the various funding sources that the Department along with local school systems are pursuing in connection with the Race to the Top competition. She said that she received the requirements for Stabilization II, a precursor to the Race To The Top funding, and stated that the criteria are very rigorous. She said she has been in contact with the Gates Foundation to begin a framework to meet the criteria.

In response to a question by Mr. DeGraffenreidt, Dr. Grasmick reported that the following elements must be in place to qualify for Race to the Top funding:

- Recruitment and placement of Highly Qualified Teachers (HQT) in the neediest classrooms.
- Longitudinal data system.
- National standards and assessments.
- Plans to mitigate chronically underperforming schools.

In response to a question by Dr. Dukes, the Superintendent said she feels that Maryland is in a very competitive position.

In response to a question by Dr. Dukes, Ms. Walsh said that Maryland is "in the middle" and that Florida and Louisiana are the most competitive states. Dr. Dukes asked Ms. Walsh to provide information to the Board on this issue.

Dr. Grasmick provided the Board with the list of finalists for Teacher of the Year and encourage Board members to attend the gala to be held on October 2, 2009.

She reported that a Committee on Career and College Readiness will be receiving public comments in October and urged Mr. Murray to recruit students to speak to this issue. Dr. Grasmick also noted that she is recommending to change the name of the Division of Career

Technology and Adult Learning, headed by Kathy Oliver, to the Division of Career and College Readiness. The Board had no objections to the name change.

ACT, SAT & AP RESULTS

Dr. Grasmick introduced Dr. Roni Jolley, Liaison, College Board/Advanced Placement Staff, Division of Instruction, and Mary Gable, Director, Instructional Programs, Division of Instruction, to provide highlights of this year's Maryland student performance on the ACT, SAT and AP testing programs.

Ms. Gable reported that ACT results were released to the public last week and that SAT and AP results are now available to the public as well. She reported that AP participation and performance continues to increase among students in Maryland and that Maryland was deemed #1 in the country this year for its AP participation and performance. She said, "students are exercising their options by taking both SAT and ACT." She also noted that under-represented groups are making significant gains.

Dr. Jolley reported that seven out of ten students took the SAT which gave Maryland a national ranking of 11 (69%). She noted that the 2009 SAT cohort is very diverse with five year gains among students of color. She said that students who took the PSAT significantly improved their scores on the SAT.

Ms. Gable discussed the increasing ACT participation trends in Maryland, explaining that some other states give all students the ACT whereas Maryland does not. In response to a question by President DeGraffenreidt concerning Maryland's ranking relative to other states where the ACT is also optional, Ms. Gable said that she would attempt to get that information

Dr. Jolley said that over the past five years, AP performance has significantly increased for Black and Hispanic students. She said, "This is very telling."

Ms. Gable said that preparation for college must start very early, at elementary and middle school levels, and that professional development for AP teachers is critical. She said it is important for students to take full advantage of all that is available to them and noted that the PSAT is a predictor of success.

In response to a question by Dr. Finan, Dr. Jolley said that there are many fee waiver programs for AP courses and SAT testing if a student is income eligible. She also noted that every student who takes the PSAT automatically receives helpful college and career information.

In response to a question by Mr. DeGraffenreidt about smaller colleges that are moving away from admission based on test scores, Dr. Jolley said that most scholarships require test scores.

Ms. Staton said she would like to see data on the SAT II scores.

PUBLIC COMMENT

Mr. DeGraffenreidt explained procedures by which the Board hears public comment. The following person provided public comment: Mr. Mark Wolkow, President of the Harford County Board of Education and member of the Maryland Association of Boards of Education Board of Directors.

EXECUTIVE SESSION

The President announced that the Board would retire to Executive Session to discuss, along with other topics, the proposed 2011Capital Budget and Five Year Capital Improvement Plan. He went on to say that this discussion is taking place in closed session due to the fact that the proposed budget is confidential in that it is subject to executive privilege. He added that while the Board will discuss the Capital Budget in closed session, the Board would vote on the Budget Proposal when it reconvenes in public session this afternoon.

Pursuant to §10-503(a)(1)(i) & (iii) and §10-508(a)(1),(7), of the State Government Article, Annotated Code of Maryland, and upon motion by Dr. Dukes, seconded by Mr. Murray, and with unanimous agreement, the Maryland State Board of Education met in closed session on Tuesday, August 25, 2009, in Conference Room 1, 8th floor of the Nancy S. Grasmick State Education Building. All Board members were present except S. James Gates and Ivan Walks. In attendance were Dr. Grasmick, State Superintendent of Schools and Secretary/Treasurer of the State Board, Dr. John Smeallie, Deputy State Superintendent for Administration, Dr. Ronald Peiffer, Deputy State Superintendent for Academic Policy, and Tony South, Executive Director to the State Board. Assistant Attorney General Elizabeth M. Kameen was also present. The Executive Session commenced at 12:30 p.m. (In favor – 8)

The State Board deliberated three cases.

- *Valerie Barbeito & Rebecca Griffin v. Frederick County Board of Education* – school bus stop
- *Bettye Jo Eubanks v. Baltimore City Board of School Commissioners* – employee transfer
- *Imagine Harford County, LLC v. Harford County Board of Education* – reconsideration

The State Board approved five decisions for publication.

- *Atanya C. v. Dorchester County Board of Education* - student discipline 09-26
- *Kenneth Hovet v. Howard County Board of Education* – settlement agreement 09-27
- *Tracey Johnson v. Howard County Board of Education* – employment termination 09-28
- *Patrick McSwain v. Howard County Board of Education* - reconsideration 09-29
- *Yu Nu Yang v. Prince George's County Board of Education* - employment termination 09-30

The Board also received legal advice on the status of the Prince George's County Maintenance of Effort appeal and a related federal district court opinion; on Executive Privilege governing the

confidentiality of the capital budget; and on furlough days and the Fair Labor Standards Act. Steve Brooks, explained the FY 2011 Capital Budget Proposal, the status of FY 2011 State Education budget, and the upcoming MSDE budget reductions. He and Dr. Grasmick answered the Board's questions.

The Board also discussed three internal management issues – proposed meeting dates for 2010, identifying candidates for Baltimore City Board of School Commissioners, and the upcoming Board member retreat.

Dr. Grasmick presented a draft document describing State Mandated Programs for MSDE. She updated the Board on the status of the yet to be released Legislative Audit Report.

The Executive Session ended at 1:55 p.m.

RECONVENE

The meeting reconvened at 2:30 p.m.

ORAL ARGUMENTS

The Board heard oral arguments in the following case:

Sharon Brown v. Baltimore City Board of School Commissioners

CAPITAL BUDGET AND FIVE YEAR CAPITAL IMPROVEMENT PLAN

Dr. Grasmick introduced Mr. Steve Brooks, Assistant State Superintendent, Division of Business Services, and recommended State Board adoption of the proposed FY 2011 Capital Budget and Five Year Capital Improvement Program.

Upon motion by Dr. Dukes, seconded by Mr. Smith, and with unanimous agreement, the Board adopted the FY 2011 Capital Budget and Five Year Capital Improvement Program. (In Favor – 8)

STATE BOARD MEETING DATES

Upon motion by Dr. Finan, seconded by Ms. Staton, and with unanimous agreement, the Board adopted the list of State Board meeting dates for calendar year 2010. The list is attached to and made a part of these minutes. (In Favor – 8)

OPINIONS

Ms. Kameen announced the following Opinions:

09-26 *Atanya C. v. Dorchester County Board of Education* – student discipline (reversed local board's decision)
09-27 *Kenneth Hovet v. Howard County Board of Education* – settlement agreement (affirmed local board's decision)
09-28 *Tracey Johnson v. Howard County Board of Education* – employment termination (affirmed local board's decision)
09-29 *Patrick McSwain v. Howard County Board of Education* – reconsideration (denied reconsideration request)
09-30 *Yu Nu Yang v. Prince George's County Board of Education* – employment termination (affirmed local board's decision)

EXECUTIVE SESSION

Pursuant to §10-503(a)(1)(iii) and §10-508(a)(7) of the State Government Article, Annotated Code of Maryland, and upon motion by Dr. Dukes, seconded by Mrs. Sidhu, and with unanimous agreement, the Maryland State Board of Education met in closed session on Tuesday, August 25, 2009, in the Board Room, 7th floor, of the Nancy S. Grasmick State Education Building. All Board members were present except S. James Gates and Ivan Walks. In attendance were Dr. John Smeallie, Deputy State Superintendent for Administration, Dr. Ronald Peiffer, Deputy State Superintendent for Academic Policy, and Tony South, Executive Director to the State Board. Assistant Attorney General Elizabeth M. Kameen was also present. The Executive Session commenced at 3:30 p.m. (In favor – 8)

The Board met in closed session to deliberate and decide *Sharon Brown v. Baltimore City Board of School Commissioners* after hearing oral argument in public session. An Opinion in this case will be issued at an upcoming meeting.

The Executive Session ended at 4:15 p.m.

Respectfully submitted,

Nancy S. Grasmick

Nancy S. Grasmick
Secretary, Treasurer

NSG/rms
APPROVED: 9/22/09

MARYLAND STATE BOARD OF EDUCATION

CLOSED SESSION

On this **25th** day of **August 2009**, at the hour of 11:55 am/~~pm~~, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: D. Duke / ~~A.S. Stetson~~

Seconded by: ~~A.S. Stetson~~ David Murray

In Favor: All Opposed: 0 Member(s) Opposed: 0

The meeting was closed under authority of §10-503 (a) (1) (I) and §10-508 (a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- ✔ (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- ❑ (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- ❑ (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- ❑ (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- ❑ (5) To consider the investment of public funds.
- ❑ (6) To consider the marketing of public securities.
- ✔ (7) To consult with counsel to obtain legal advice.
- ❑ (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- ❑ (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- ❑ (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I)the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- ❑ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- ❑ (12) To conduct or discuss an investigativeproceeding on actual or possible criminal conduct.
- ✔ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- ❑ (14) Before a contract is awardedor bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The topics to be discussed during this closed session include the following:

1. Discuss 3 legal appeals.
2. Review 5 draft opinions.
3. Review 2011 Capital Budget proposal
4. Discuss an MSDE personnel issue.
5. Discuss 3 internal Board management items.

President

MARYLAND STATE BOARD OF EDUCATION
CLOSED SESSION

On this 25th day of **August 2009**, at the hour of 3:30 ~~am~~/pm, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: Dr. Dukes
Seconded by: Mr. Sidlow
In Favor:_____ Opposed:_____ - Member(s) Opposed:_____

The meeting was closed under authority of§10-503 (a) (1) (I) and §10-508(a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- ☐ (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- ☐ (2) To protect the privacy or reputationof individuals with respect to a matter that is not related to public business.
- ☐ (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- ☐ (4) To consider a matter that concerns the proposal for a busines or industrial organization to locate, expand, or remain in the State.
- ☐ (5) To consider the investment of public funds.
- ☐ (6) To consider the marketing of public securities.
- ✔ (7) To consult with counsel to obtain legal advice.
- ☐ (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- ☐ (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- ☐ (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- ☐ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- ☐ (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- ☐ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- ☐ (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The topics to be discussed during this closed session include:

Discuss oral argument heard today.

President

MARYLAND STATE DEPARTMENT OF EDUCATION

PERSONNEL APPROVALS FOR THE August 25, 2009 BOARD MEETING

I. Appointments Grade 19 and above:

NAME	POSITION	SALARY GRADE	DIVISION/OFFICE	DATE OF APPOINTMENT
Treakle, Janice	Education Program Specialist I, Early Learning-Maryland Model for School Readiness	21	Early Childhood Development	TBD
Walker, Ardena M. (Promotion)	Education Program Supervisor, Special Education Administration and Quality Assurance	22	Special Education/Early Intervention Services	TBD

II. Appointments Grade 18 and below:

NAME	POSITION	SALARY GRADE	DIVISION/OFFICE	DATE OF APPOINTMENT
Castan, Juliana	Vocational Rehabilitation Specialist I	12	Rehabilitation Services, Region VI	07/29/2009
Jones, Steven	Vocational Rehabilitation Specialist I	12	Rehabilitation Services, Disability Determination Services	08/12/2009
Okanlawon, Jessica	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region VI	07/29/2009
Pfieffer-King, Susan P.	Vocational Rehabilitation Specialist II	13	Rehabilitation Services, Region III	08/26/2009
Pritchard, Sarah	Vocational Rehabilitation Specialist I	12	Rehabilitation Services, Disability Determination Services	08/12/2009
Timlin, John	Vocational Rehabilitation Specialist I	12	Rehabilitation Services, Disability Determination Services	08/12/2009

III. Other Actions:

NAME	POSITION	SALARY GRADE	DIVISION/OFFICE	DATE OF APPOINTMENT
None				

MARYLAND STATE DEPARTMENT OF EDUCATION
Achievement Matters Most

Nancy S. Grasmick
State Superintendent of Schools

200 West Baltimore Street · Baltimore, MD 21201 · 410-767-0100 · 410-333-6442 TTY/TDD

August 25, 2009

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Janice E. Treakle

Position: Education Program Specialist I, Early Learning - Maryland Model for School Readiness

Division: Early Childhood Development

Salary Grade: 21 ($56,496 - $90.706)

Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or equivalent 36 post baccalaureate credit hours of course work in Early Childhood Education, Early Intervention, Educational Administration/Supervision or a related field.

Experience:

Four (4) years of professional experience in education or education administration within an early learning program. Experience coordinating an early learning program or working with the Maryland Model for School Readiness is preferred.

JOB DESCRIPTION:

This is a professional position responsible for providing technical assistance to local school systems in Statewide early learning curricular design, instructional implementation and professional development in accordance with the Maryland Model for School Readiness.

Qualifications:

Towson University (Towson, Maryland) 1978 – Master's Degree in Early Childhood Education; 1972 – Bachelor's Degree in Early Childhood Education

Experience:

Charles County Public Schools (LaPlata, Maryland)

2000 – Present:	Coordinator, Maryland Model for School Readiness – On Loan to MSDE
1997 – 2000:	Early Childhood Specialist
1995 - 1996:	Assistant Principal
1994 – 1997:	Instructional Specialist

Prince George's County Public Schools (Upper Marlboro, Maryland)

1986 – 1994:	Science Teacher and Resource Specialist
1977 – 1986:	Program Specialist
1972 – 1977:	Elementary Classroom Teacher

EMPLOYMENT STATUS:
New Hire

MARYLAND STATE DEPARTMENT OF EDUCATION
Achievement Matters Most

Nancy S. Grasmick
State Superintendent of Schools

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August 25, 2009

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Ardena M. Walker

Position: Education Program Supervisor, Special Education Administration and Quality Assurance

Division: Special Education/Early Intervention Services

Salary Grade: 22 ($60,290- $96,808)

Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Masters Degree or equivalent 36 credit hours of post-baccalaureate course work in Special Education, Education, or a related field.

Experience:

Five (5) years of professional administration, supervisory, or grant management experience at State or federal levels or a closely related field

JOB DESCRIPTION:

This is a professional position serving as the Section Chief and Grants Administrator for the Part B Grants Management Program Section responsible for the supervision, management, and oversight of the provision of technical assistance to local schools systems and public agencies local application for federal funds and American Recovery and Investment Act (ARRA) 2009 funds including amendments, program reports, carryover request, staffing plans, and special requests for discretionary funds.

Qualifications:

University of Baltimore (Baltimore, Maryland) 2003 – Master's Degree in Public Administration

Morgan State University (Baltimore, Maryland) 2000 – Bachelor's Degree in Mental Health/ Human Service Administration

Community College of Baltimore (Baltimore, Maryland) 1984 – Associate Arts in Mental Health/Developmental Disabilities

Experience:

Maryland State Department of Education (Baltimore, Maryland)

2009:	Education Program Supervisor - Special Education Administration and Quality Assurance (Acting Capacity)
2007 – 2009:	Education Program Specialist - Quality Assurance
2005 – Present:	Education Program Specialist - Autism Waiver Liaison (Contractual)

Dekalb County, Human and Community Development Department (Decatur, Georgia)

2004:	Project Monitor, Community Development Block Grant

Baltimore City Community College (Baltimore, Maryland)

2003:	Adjunct Faculty (Contractual) Part-time

Maryland State Department of Aging (Baltimore, Maryland)

2003:	Medicaid Waiver, Human Services Specialist (Contractual)

Baltimore City Department of Social Services (Baltimore, Maryland)

2002 – 2003:	Family Services Caseworker II (Out of Home Placement Program)
2002:	Family Services Caseworker II (Social Services to Adults Program)

Baltimore Association for Retarded Citizens (Baltimore, Maryland)

1991 – 2002:	Residential Program Coordinator
1986 – 1991:	Vocational Center Instructor

EMPLOYMENT STATUS:
Promotion